GREATER PHOENIX CHAMBER PUBLIC AFFAIRS

# Current Process

You hosted an elected official at an event. Now what?

Is your company an event sponsor?

**Yes**

Sponsoring companies must take the total amount provided for event sponsorship and divide it by the number of tickets or seats you received at the event.

This is the amount a sponsoring company must report.

*Example:* Company A sponsors an event for $10,000. They may receive speaking remarks, marketing promotions, and a table for ten guests at the event in exchange. Company A will report that they hosted a lawmaker for $1,000.

**No**

Did your company purchase a table at the event?

**Yes**

Attending companies must take total amount paid for the full table and divide it by the number of tickets or seats you received at the event.

This is the amount an attending company must report.

*Example:* Company B purchased a table for 10 guests at the cost of $500 at the same event. Company B received the same meal only and would report hosting any elected officials at $50 rate.

**No**

Is your organization hosting the event?

**Yes**

Report the cost your organization incurred for the meal.

*Example:* The true cost of the meal to Host Organization is $30 per person. They would report the amount they paid for the seat and meal, which is $30.

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# Proposed Process

You hosted an elected official at an event. Now what?

Is your company an event sponsor?

**Yes**

Contact the host organization to determine the true cost of the meal, beverage, and tangible benefits.

This is the amount your company must report.

*Example:* A sponsors an event for $10,000. They contact Host Organization to determine the true value. Host Organization shares that the true value of a ticket is $30. Company A would report $30.

**No**

Did your company purchase a table at the event?

**Yes**

Contact the Host Organization to determine the true cost of the meal, beverage, and tangible benefits.

This is the amount your company must report.

*Example:* Company B purchased a table for 10 guests at the cost of $500 at the same event. They contact Host Organization to determine the true value. Host Organization C shares that the true value of a ticket is $30. Company B would report $30.

**No**

Is your organization hosting the event?

**Yes**

Report the amount your organization incurred for the meal, beverage, and tangible benefits.

*Example:* The true cost of the meal to Host Organization is $30 per person. They would report the amount they paid for the seat and meal, which is $30.